



POLICY: Privacy

System: School Management	Audience: Staff, Students, Parents and the Broader Community
Primary Responsibility:	Headmaster and School Executive
Approved by:	School Board
Updated Document:	1/1/2009, 27/2/2014, 14/9/2016, 6/11/2018
Effective: 26/10/2023	Review Date: 2025
Manual Reference:	3.9

1. BACKGROUND

This Privacy Policy sets out how the School manages personal information provided to or collected by it.

The School is bound by the Australian Privacy Principles contained in the Commonwealth Privacy Act. In relation to health records, the School is also bound by the New South Wales Health Privacy Principles which are contained in the Health Records and Information Privacy Act 2012 (Health Records Act).

The School may, from time to time, review and update this Privacy Policy to take account of new laws and technology, changes to the School's operations and practices and to make sure it remains appropriate to the changing school environment.

Policy:

4. WHO MIGHT THE SCHOOL DISCLOSE PERSONAL INFORMATION TO AND STORE YOUR INFORMATION WITH?

The School may disclose personal information

9. ENQUIRIES AND COMPLAINTS

If you would like further information about the way the School manages the personal information it holds, or wish to complain that you believe that the School has breached the Australian Privacy Principles please contact the Headmaster. The School will investigate any complaint and will notify you of the making of a decision in relation to your complaint as soon as is practicable after it has been made.